Allocating or adjusting individual Scout sales in preparation for the end of the 2019 sale.

From the Trail's End Unit Leader portal:

1. Select ^{\$ Sales}

	Trail's End	Invite Your Scouts	Hello, Sean! 🛛 🛝 🗸										
		Leader Dashboard											
		Goal Progress	Total Sales										
	Sean Franklin Troop 0208 Roadrunner Alamo Area		\$26,037										
-	~	Set a Goal!	Storefront: \$22,654 (87%) Wagon: \$3,303 (13%) Online: \$80 (0%)										
4	Dashboard	\$26,037.00 Sold \$26,037.00 Over!	Adjusted: \$0 Cash: \$14,597 (56%) Credit: \$11,440 (44%)										
	Training												
	Popcorn		87 of 124 storefront shifts										
	Popcorn Orders	\cap	claimed										
	Transfers & Returns												
	Inventory												
	S Sales	Registered Scouts Scouts With an Order	Helpful Guides										

2. Scroll down to Sales per Scout.

Trail's End	Invite Your S	Scouts	ORDER POPCORN Hello, Sean!							illo, Sean! 🔺	
Sales Wagon Sales					🔶 Wagon 🔶	Storefront			Month		
Storefront Sales Online Sales	Sales pe	Sales per Scout									
Rewards	Scout Name	Worked F Storefront Hours	uture Storefront Hours	Total Storefront Hours	Storefront Sales	Wagon Sales	Online Sales S	ales Adjustment	Total Sales	Scout Go	
	A	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.0	
Reports	в	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.0	
	с	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.	
	с	13	0	13	\$1,212.00	\$60.00	\$0.00	\$0.00 📝	\$1,272.00	\$0.	
	Ja	18	0	18	\$3,182.00	\$200.00	\$0.00	\$0.00 📝	\$3,382.00	\$3,500	
	Jo	6	0	6	\$455.00	\$0.00	\$0.00	\$0.00 📝	\$455.00	\$5,000	
	Ju	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0	
	Totals	192.5	0	192.5	\$23,777.00	\$3,303.00	\$80.00	\$0.00	\$27,160.00	\$33,500.	
	Sales by	Product									
	Product	Storefront O	v Storefront S	ales Wa	ion Qtv Wag	on Sales	Total Qtv	Total Sales He	Inful Guides	A of Sa	

3. Go to Sales Adjustment.

Trail's End	Invite Your	Scouts	RDER POPCORI	N					He	llo, Sean! 🛛 🛝
Ş Sales					🔶 Wagon 🔸	Storefront			Month	
Wagon Sales										
Storefront Sales	Sales no	ar Scout								
Online Sales	Sales per Scoul									
Rewards										*
Act Summary	Scout Name	Worked F Storefront Hours	Future Storefront Hours	Total Storefront Hours	Storefront Sales	Wagon Sales	Online Sales	Sales Adjustment	Total Sales	Scout Goal
	Ау	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.00
Reports	Br	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.00
	Co	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.00
	Cr	13	0	13	\$1,212.00	\$60.00	\$0.00	\$0.00 📝	\$1,272.00	\$0.00
	Ja	18	0	18	\$3,182.00	\$200.00	\$0.00	\$0.00 📝	\$3,382.00	\$3,500.00
	Jo	6	0	6	\$455.00	\$0.00	\$0.00	\$0.00 📝	\$455.00	\$5,000.00
	Ju	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00 📝	\$0.00	\$0.00
	Totals	192.5	0	192.5	\$23,777.00	\$3,303.00	\$80.00	\$0.00	\$27,160.00	\$33,500.00
	Sales by	Product								
	Product	Storefront Q	ty Storefront S	ales Wag	gon Qty Wag	on Sales	Total Qty	Total Sales Hel	pful Guides	6 of Sales

4. Click the EDIT icon (pencil in the square) to open the field so that you can adjust the sales numbers. Repeat for each Scout as needed.



NOTE: You cannot exceed what the Trail's End system shows that you have had on hand for your Unit's Show and Sells.